**[add your name], County Organiser, [insert county] National Garden Scheme**

**[insert your address]**

**[insert your telephone number]**

[**[insert**](mailto:alison.wright@ngs.org.uk) **your email]**

[Insert Date]

The Owners,

[Insert Address]

Dear Sir or Madam,

I hope you will forgive this unsolicited letter. I am writing to you as [insert county] County Organiser for the National Garden Scheme, a charity which raises much-needed funds for nursing and health charities by opening beautiful private gardens - such as yours, to the public.

You may or may not know that the gardens at [insert garden details] were previously opened for the National Garden Scheme and last opened in [insert date]. Your garden was much loved by our visitors and I was wondering if you might consider opening your garden for us again next year?

By opening your garden with the National Garden Scheme you’ll join a community of like-minded garden owners and volunteers, all passionate about gardens. You will not only share a memorable day with your visitors, you would also be helping raise money for vital nursing and health charities. Last year garden owners contributed to an impressive £3 million donation to our beneficiaries which include Macmillan Cancer Support, Marie Curie, Hospice UK and the Queen’s Nursing Institute.

Every year we view potential new gardens throughout the season for the following year. Our annual registration process – which ensures inclusion in our printed Garden Visitor’s Handbook and county booklets, begins in mid-August and closes at the end of September.

If you would like to hear more about the National Garden Scheme and discuss the possibility of opening your garden with us, I would be delighted to hear from you. You can call me on [insert phone number] or email me at [insert email].

Yours faithfully

[insert name]

[insert county] County Organiser

National Garden Scheme